



Agenda

City of Fort Atkinson
City Engineer's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, JANUARY 4, 2022 – 7:00 PM
CITY HALL – SECOND FLOOR**

<https://us02web.zoom.us/j/83950900371?pwd=a2hTMGgrUG94OXhVTi9nUVhDcXFBUT09>

Meeting ID: 839 5090 0371

Passcode: 53538

Dial by Location

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If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7760. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

AGENDA

1. **Call meeting to order**
2. **Roll call**
3. **Public Hearings – None**
4. **Public Comment:** *The City Council will receive comments from City residents. Comments are generally limited to three minutes per individual. Anyone wishing to speak is required to sign up in advance or state the following items for the record when called upon: name, address, subject matter, and contact information. No action will be taken on any public comments unless the item is also elsewhere on the agenda.*
5. **Consent Agenda:** *The Consent Agenda outlined below is hereby presented for action by the City Council. Items may be removed from the Consent Agenda on the request of any one Council member. Items not removed may be adopted by one action without debate. Removed items may be taken up either immediately after the Consent Agenda or placed later on the agenda at the discretion of the Council President.*
 - a. Review and possible action relating to the **minutes of the December 21, 2021 regular Fort Atkinson City Council meeting** (Ebbert, Clerk/Treasurer/Finance Director)

- b. Review and possible action relating to a Special Event: **Boy Scouts of America Klondike Derby** (Ebbert, Clerk/Treasurer/Finance Director)

6. Petitions, Requests, and Communications

- a. Presentation of **Fort Atkinson Fire Department Lifesaving Award** to Captain Paul Verhalen related to actions taken at the August 10 DB Oaks warehouse fire (Rausch, Fire Chief)
- b. Introduction of **Public Safety Referendum Question** proposed for the April 5, 2022 Election Ballot (LeMire, City Manager; Bump, Police Chief; Rausch, Fire Chief)

7. Resolutions and Ordinances:

- a. Third reading and possible action relating to an Ordinance to repeal and recreate Section 98-76 of the City of Fort Atkinson Municipal Code relating to **Private Well Abandonment and Well Operation Permits** (Hayden, Water Supervisor)
- b. Second reading and possible third reading/action relating to an Ordinance to amend **Winter Time Parking Regulations on Rockwell Avenue** (LeMire, City Manager)

8. Reports of Officers, Boards, and Committees:

- a. City Manager's Report (LeMire, City Manager)

9. Unfinished Business – None

10. New Business:

- a. Review and possible action relating to the **2022 CIP request for Police Department replacement of six AED devices** at a cost of \$12,510 (Bump, Police Chief)
- b. Presentation, then review and possible action relating to the request for a **partnership between the City and Project LEAD for the Energy Efficient LED Street Light Project** (Williamson, Public Works Superintendent and LEAD Class Participant)

11. Miscellaneous – None

12. Claims, Appropriations and Contract Payments:

- a. Review and possible action relating to the **Verified Claims** presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

13. Adjournment

Date Posted: December 28, 2021

CC: City Council; City Staff; City Attorney; News Media; Fort Atkinson School District; Fort Atkinson Chamber of Commerce

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**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, DECEMBER 21, 2021 – 7:00 PM
CITY HALL – SECOND FLOOR**

1. CALL MEETING TO ORDER

President Scherer called the meeting to order at 7:00 pm.

2. ROLL CALL

Present: Cm. Becker, Cm. Hartwick, Cm. Johnson and President Scherer. Also present: City Manager, City Clerk/Treasurer, City Attorney, City Engineer, Public Works Superintendent, Water Supervisor and Parks & Recreation Director.

Excused absence: Cm. Housley.

3. PUBLIC HEARINGS - NONE

4. PUBLIC COMMENT - NONE

5. CONSENT AGENDA:

a). Review and possible action relating to the minutes of the November 16, 2021 Ordinance Committee meeting (Ebbert, Clerk/Treasurer/Finance Director)

b). Review and possible action relating to the minutes of the December 7, 2021 regular City Council meeting (Ebbert, Clerk/Treasurer/Finance Director)

c). Review and possible action relating to the minutes of the December 14, 2021 Plan Commission meeting (Ebbert, Clerk/Treasurer/Finance Director)

d). Review and possible action relating to the minutes of the December 16, 2021 Transportation and Traffic Committee meeting (Ebbert, Clerk/Treasurer/Finance Director)

e). City Sewer, Water, and Stormwater Utility Financial Statements as of November 30, 2021 (Ebbert, Clerk/Treasurer/Finance Director)

f). Review and possible action relating to building, plumbing, and electrical permit report for November 2021 (Juarez, Building Inspector)

g). Review and possible action relating to the City Clerk-issued License and Permit Report for November 2021 (Ebbert, Clerk/Treasurer/Finance Director)

Cm. Becker moved, seconded by Cm. Hartwick to approve the Consent Agenda as listed, items 5.a. through 5.g. Motion carried.

6. PETITIONS, REQUESTS, AND COMMUNICATIONS – NONE

7. RESOLUTIONS AND ORDINANCES:

a). Review and possible action relating to a Resolution establishing the 2022 Schedule of Fees for the City of Fort Atkinson, Jefferson County (LeMire, City Manager)

Manager LeMire stated that for the past several years, staff has made efforts toward removing fees from the Municipal Code of Ordinances and establishing as a resolution. The last resolution was adopted in 2016. The provided resolution does not include Library, Museum or Parks. New fees listed includes: private well permit, vehicle registration fee, operator license increase, engineering, land use and permits related to staff review and public works operation fees.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the Resolution establishing the 2022 Schedule of Fees for the City of Fort Atkinson. Motion carried.

b). Second Reading of an Ordinance to repeal and recreate Section 98-76 of the City of Fort Atkinson Municipal Code relating to Private Well Abandonment and Well Operation Permit Ordinance (Hayden, Water Supervisor)

Supervisor Hayden presented the second reading of the ordinance. There has not been any comments, concerns or questions presented following the review by the Ordinance Committee and the City Council's first reading.

Cm. Becker moved, seconded by Cm. Johnson to direct the City Manager to prepare this Ordinance for a third and final reading at the meeting on January 4, 2022. Motion carried.

c). First Reading of an Ordinance to amend Winter Time Parking on Rockwell Avenue (Selle, City Engineer/Director of Public Works)

Engineer Selle reviewed the recommendation from Traffic and Review Committee in regard to Rockwell Avenue. The section of Rockwell Avenue between Main Street and Grove Street presents snow clearing challenges by snow plows when cars are parked. This section of street is being requested to disallow parking between December 1 and March 15th. With approval of the Ordinance, no parking will be allowed on Rockwell Avenue from Janesville Avenue to S. Main Street between December 1 and March 15.

Cm. Hartwick moved, seconded by Cm. Johnson to direct the City Manager to prepare this Ordinance for a second and possible third/final reading at the meeting on January 4, 2022. Motion carried.

8. REPORTS OF OFFICERS, BOARDS, AND COMMITTEES:

a). City Manager's Report (LeMire, City Manager)

No action required.

9. UNFINISHED BUSINESS:

a). Review and possible action relating to the Proposal from Ignatek to purchase and install a centralized router at the Police Department to serve City facilities with fiber for \$10,578.20 (Ebbert, Clerk/Treasurer/Finance Director and Selle, City Engineer/Director of Public Works)

Clerk/Treasurer Ebbert discussed the continuation of the fiber project and that upgrades are necessary to existing equipment to meet the needs of the new fiber connections with added

security and capabilities. The route will serve as the 'hub' for fiber connections amongst city facilities as it is located in a secure setting and a centralized location. Annual protective services will be renewed as scheduled with a life span of 5-7 years for the router.

Cm. Hartwick moved, seconded by Cm. Becker to approve the proposal from Ignatek to purchase and install a centralized router at the Police Department to serve City facilities with fiber for \$10,578.20, funded through the American Rescue Plan Act Fund. Motion carried.

b). Review and possible action relating to proposed design amendments for the CDBG Water Main Replacement project in 2022 (Selle, City Engineer/Director of Public Works)

Engineer Selle updated the Council on the CDBG-Close grant to replace water mains in the area of Gail, Peterson, Maple and Spry. This work was contracted with Ruekert-Mielke and is on schedule with the release of bid documents in early January with anticipated construction in spring. During construction phase, it is being recommended to add sidewalks to the area. Staff proposed to use Fund 5 – transportation fund to pay for the design fees in the short term as the cost of the project comes into focus. Staff will re-review the project and if necessary, will include additional costs in 2022 borrowing.

Cm. Becker moved, seconded by Cm. Johnson to approve the proposed design amendments for the CDBG Water Main and Road Construction project in 2022 with Ruekert-Mielke for an additional cost of \$29,077. Motion carried.

10. NEW BUSINESS:

a). Review and possible action relating to the request to approve Accurate Diving Board Solutions, LLC Quote to Purchase Two New Diving Boards at a cost of \$9,296 (Franseen, Parks and Recreation Director)

Director Franseen provided the history of the current diving boards that were purchased in 2009 and have been maintained well to last twelve years. The 2021 CIP included resurfacing the two boards however upon inspection by the manufacturer, underlying cracks were found that were not evident by staff. The manufacturer, Duraflex noted they will not resurface the boards due to safety. Staff sought and received three proposals for new diving boards. The outlay account will contribute \$5,967.30 with the remaining covered by aquatic supplies/maintenance, \$3,328.70 for a total of \$9,296.

Cm. Becker moved, seconded by Cm. Johnson to approve the proposal from Accurate Diving Board Solutions, LLC to purchase two new diving boards at a cost of \$9,296. Motion carried.

b). Review and possible action relating to the proposal from Ignatek for \$4,730 for the services and software to migrate the City's website and email to "fortaktinsonwi.gov" (LeMire, City Manager)

Manager LeMire presented the transition of the management of .gov domains in 2021, to the Homeland Security Department's Cybersecurity. Many levels of government have been encouraged to change their domains for added security, privacy and to be identifiable amongst

other agencies. The quote of \$680 is an ongoing annual cost with \$4,770 representing a one-time cost for the transition.

Cm. Johnson moved, seconded by Cm. Becker to approve the proposal from Ignatek for \$5,450 for the labor, services, and software to migrate the City's website and email to "fortatkinson.gov". Motion carried.

c). Review and possible action relating to the purchase of a replacement Hot Water Heater at the Police Department from Dunkleberger Plumbing for \$12,000 (Bump, Police Chief)
Chief Bump informed the Council of the failure of the original water heater to the Department. A new water heater was needed to be installed on an emergency basis following Manger LeMire approval. A local vendor provided a comparative quote and was able to repair timely. The building maintenance account will cover the expense as other police department accounts will be unutilized.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the purchase of a replacement Hot Water Heater at the Police Department from Dunkleberger Plumbing for \$12,000. Motion carried.

11. MISCELLANEOUS – NONE

12. CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS:

a). Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

Cm. Becker moved, seconded by Cm. Hartwick to approve the Verified Claims presented by the Director of Finance and authorize payment. Motion carried.

13. ADJOURNMENT

Cm. Becker moved, seconded by Cm. Hartwick to adjourn. Meeting adjourned at 8:04 pm.

Respectfully submitted
Michelle Ebbert
City Clerk/Treasurer



MEMORANDUM

DATE: January 4, 2022

TO: Fort Atkinson City Council

FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director

RE: Review and possible action relating to Special Event: Boy Scouts of America –
Glaciers EDGE Council Yahara District – Klondike Derby

BACKGROUND

The City of Fort Atkinson is committed to supporting quality special events throughout the community. The Special Event Guide and Application was created to assist with planning events in the city and to allow appropriate contact information be obtained and forwarded to Departments. The planning guide is designed to assist members of the community in the planning, preparation and running of events and programs in Fort Atkinson.

The Special Event Guide defines a special event as a planned extraordinary occurrence or temporary aggregation of attractions, open to the public, that (a) is conducted on public property, (b) is conducted on private property and has a substantial impact on public property, (c) has activities that request special temporary licenses; or (d) require special city services, whether open to the public or not, including but not limited to, any of the following: street closures, provisions of barricades, garbage cans, stages or special no parking signs, special electrical services, or special police protection. Special events include, but not limited to, neighborhood and community festivals, parades, processions, fairs, and bicycle or foot races.

DISCUSSION

Event: Klondike Derby

Date: Saturday January 22, 2022

Location: Haumerson's Pond, 550 S Fourth Street

Contact Person: Dan Burhans, burhansdan@gmail.com

Hours of Event: 7:00 am to 5:00 pm

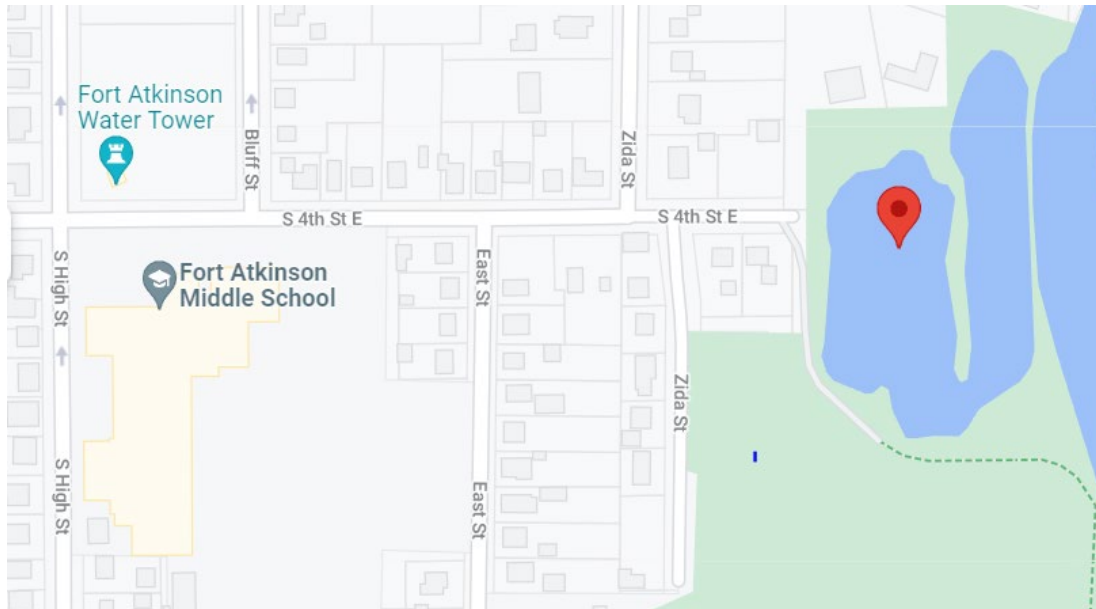
Estimated Number of Attendees: 300

Event information was routed to Departments with concerns provided on parking for attendees and participants.

Mr. Burhans worked in partnership with the School District / Middle School to secure the use of the water tower parking lot adjacent to the school. There is approximately 100 stalls in that lot

that will be used for participants and families. Volunteers will park in the back portion of the school lot with a few vehicles closer to the event for supply loading/unloading and errands. Overflow parking would utilize adjacent streets if available. Based on 300 attendees, it is estimated 60-100 vehicles as participants are siblings or typically carpool to the events. The group will manage signage for parking.

Public Works and Parks will confirm the streets and parking lot are clear for the event barring a major snow emergency.



FINANCIAL ANALYSIS

There is no financial impact to the City of Fort Atkinson for the event. The streets and parking lots of parks are regularly cleared and safely maintained following snow events.

RECOMMENDATION


Staff recommends that City Council approve the Klondike Derby for the BDS Glaciers EDGE Council Yahara District for their event at Haumerson's Pond on Saturday January 22, 2022.

ATTACHMENTS

Special Event Application, Klondike Information and Leaders Guide



CITY OF FORT ATKINSON
Special Event Application

Name of Business/Group Organizing Event: <u>BSA - GLACIERS EDGE Council - YAHARA District</u>	
Contact Person for Event: <u>DAN BURHANS</u>	
Phone Number: <u>608 - 445 - 8620</u>	Email: <u>burhansdan@gmail.com</u>
Is the Business/Group Organizing Event: <input type="checkbox"/> For profit or <input checked="" type="checkbox"/> Non-Profit	
Special Event Details	
Event Name: <u>Klonoike Derby</u>	
Event Date: <u>1-22-22</u>	
Event Location: <u>HAMMERSONS POND / BARK RIVER RESERVE</u>	
Estimated Number of Attendees: <u>300 limit</u>	Hours of Event: <u>7am - 5pm Start to Finish</u>
<p>Check all applicable boxes:</p> <p><input checked="" type="checkbox"/> I am renting a City Park Attach copy of paid park rental from Parks & Recreation (920) 563-7781.</p> <p><input type="checkbox"/> I will be having music Start and end time of music:</p> <p><input type="checkbox"/> I will be closing a street(s) Attach site diagram with details. Barricades can be provided by Public Works upon request (920) 563-7771.</p> <p><input type="checkbox"/> I will be selling beer and/or wine* Attach Temporary License and Bartender/Operator Applications. Contact City Clerk (920) 563-7760</p> <p><i>*Restroom Plan also required with sales of beer and/or wine. Refer to the Special Event Guide.</i></p> <p><input type="checkbox"/> I will be erecting a tent, canopy or other temporary structure.</p>	
<p>By signing, I agree to the following statements:</p> <p>I understand I am responsible for a fire safety and medical plan. I understand it is my responsibility to read the Special Events Guide. I understand I may be required to provide Proof of Insurance. I am responsible to contact each Department to arrange for assistance. I understand I am responsible for timely clean up after the event.</p> <p>Responsible Party Signature: <u></u></p>	

Office Use Only

Date Submitted to Clerk: 12/3/21 Date Emailed to Departments: 12/9 and 12/22 for follow up

Department	Comments, Concerns, Action(s) to be taken
<input checked="" type="checkbox"/> Clerk/Treasurer	<u>NO CONCERNS</u>
<input checked="" type="checkbox"/> EMS - Ryan Brothers Ambulance	<u>No reply.</u>
<input checked="" type="checkbox"/> Engineer and Building Inspection	<u>Parking concerns have addressed.</u>
<input checked="" type="checkbox"/> Electrician	<u>NO CONCERNS</u>
<input checked="" type="checkbox"/> Fire and Rescue Department	<u>NO CONCERNS.</u>
<input checked="" type="checkbox"/> Library and Museum	<u>NO CONCERNS.</u>
<input checked="" type="checkbox"/> Parks & Recreation	<u>will confirm park ready for event.</u>
<input checked="" type="checkbox"/> Police Department	<u>NO CONCERNS</u>
<input checked="" type="checkbox"/> Public Works Department	<u>parking concerns addressed.</u>
<input checked="" type="checkbox"/> Wastewater and Water Utility	<u>NO CONCERNS</u>

Date Reported to City Council (If necessary):
Comments, Contingencies, Findings:

**BSA
Glacier's Edge Council
Yahara District
Klondike Derby**

The Scouts BSA have typically had an outdoor event every January called a Klondike Derby. In past years we held this event at Camp Indian Trails in Janesville. I don't know if you have heard that we have had to forfeit that camp as a result of the National lawsuit. We would like to have the event still, but now we are in search of a location to hold it. Our Camp was ideal because it had ample parking, a kitchen and dining area, open spaces to have events, fires and water and bathrooms. As we are searching to find a new Scout friendly location for this event, I thought of Haumerson's Pond / Bark River Nature Park.

What is a Klondike Derby? It is a Scout outdoor event that first starts with a klondike sled (yes, like in Alaska) that has been engineered and built by the Scouts. On this sled that they pull behind them are all of the supplies that they may need for being outdoors in January as well as 6 different Scout Skill competitions that they will rotate through during the event.

We would typically have 6 Scout Skills competitions, such as First aid scenario, 3 person sling shot launch, fire building, cooking, knots, animal track id, compass work etc. Have a lunch and then a sled race. After a cooked lunch. There is a sled race of about a mile, then an award ceremony.

The events differ from year to year but, all competition activities adhere to the Guide to Safe Scouting (<https://www.scouting.org/health-and-safety/gss/toc/>) Fires are built in steel pans and are immediately extinguished after the task has been completed. The three person slingshot usually launches snowball (potatoes in years where there is no snow)

This event is planned organized and run by volunteer leaders of the BSA Glacier's Edge Council. We intend on capping the attendance at 300 this year just to help navigate the change in venue.

Nordic Nights

A GUIDE FOR
YOUNG VIKING CLANS

January 16th, 2021



YAHARA DISTRICT KLONDIKE 2021 CAMP
INDIAN TRAILS, JANESVILLE

The Days of Vikings

Farmers, explorers, and merchants. But to some they were considered pirates. Vikings were the Scandinavian warriors of the sea, known as barbarians by those who feared them. Travel with us to the tenth century - to the days of the Vikings!

<https://www.britannica.com/topic/Viking-people>

Viking Vernacular

Vikings: Scouts with swords and shields and helmets who are registered for the Nordic Nights Klondike and want to have a great time competing in tenth century Norwegian games.

Clan: Vikings from the same Scout Patrol.

Chief: The Patrol Leader from a Viking Clan.

Tribe: A group of Viking Clans from the same Scout Troop.

Head Chief: The Senior Patrol Leader from a Viking Tribe.

Judges: Adults on the Nordic Nights Committee who have a specific responsibility. If you want to be a Judge, contact the Viking King (defined below).

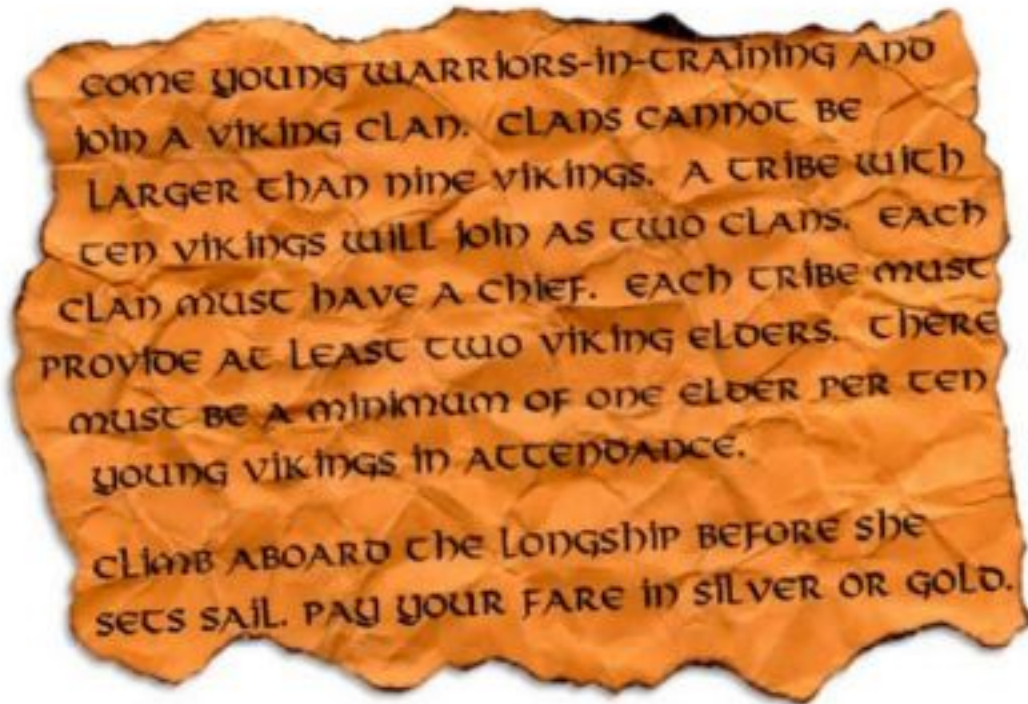
Viking Elders: Adults with swords and shields and helmets who are registered for the Nordic Nights Klondike

The Viking King: Dan Burhans



Registration

While playing on the river bank in the early morning of a hot summer day, a Tenderfoot Scout discovered a clay jar containing a parchment with strange characters. Experts believe it to be in Old Norse.



(English Translation)

Registration is by patrols. Patrols cannot be larger than nine scouts. A troop with ten scouts will register as two patrols. Each patrol must have a patrol leader. Each troop must provide a minimum of two adult leaders. There must be a minimum of one adult leader per ten youth in attendance.

Youth - \$20

Adult - \$12

Lunch is included in the cost. Hot chocolate and coffee will be available in our Warming Tent throughout the event.

A note to the Viking Elders (That is you Scoutmasters)

Viking Elders, you are welcome to participate in the activities. Your presence is appreciated. If you see something unsafe, you have the right and responsibility to take corrective action. You may take pictures, cheer for the youth, and give encouragement.

Now, there are some things you may not do. Don't aid your Vikings in the competitions. Don't give advice, answers, or provide them with any advantage. Let the Head Chiefs be responsible for their tribes. Your role between now and January 16th is to train your Chiefs to lead their tribes. Here are some activities and rank advancements you can help your youth with to prepare them to be at their best at the Klondike.

Preparing for the Klondike

Vikings, this klondike will take some preparation. Use this section of the guide book to plan your clan meetings in the months leading to the klondike. Have fun, build memories, and take some pictures along the way.

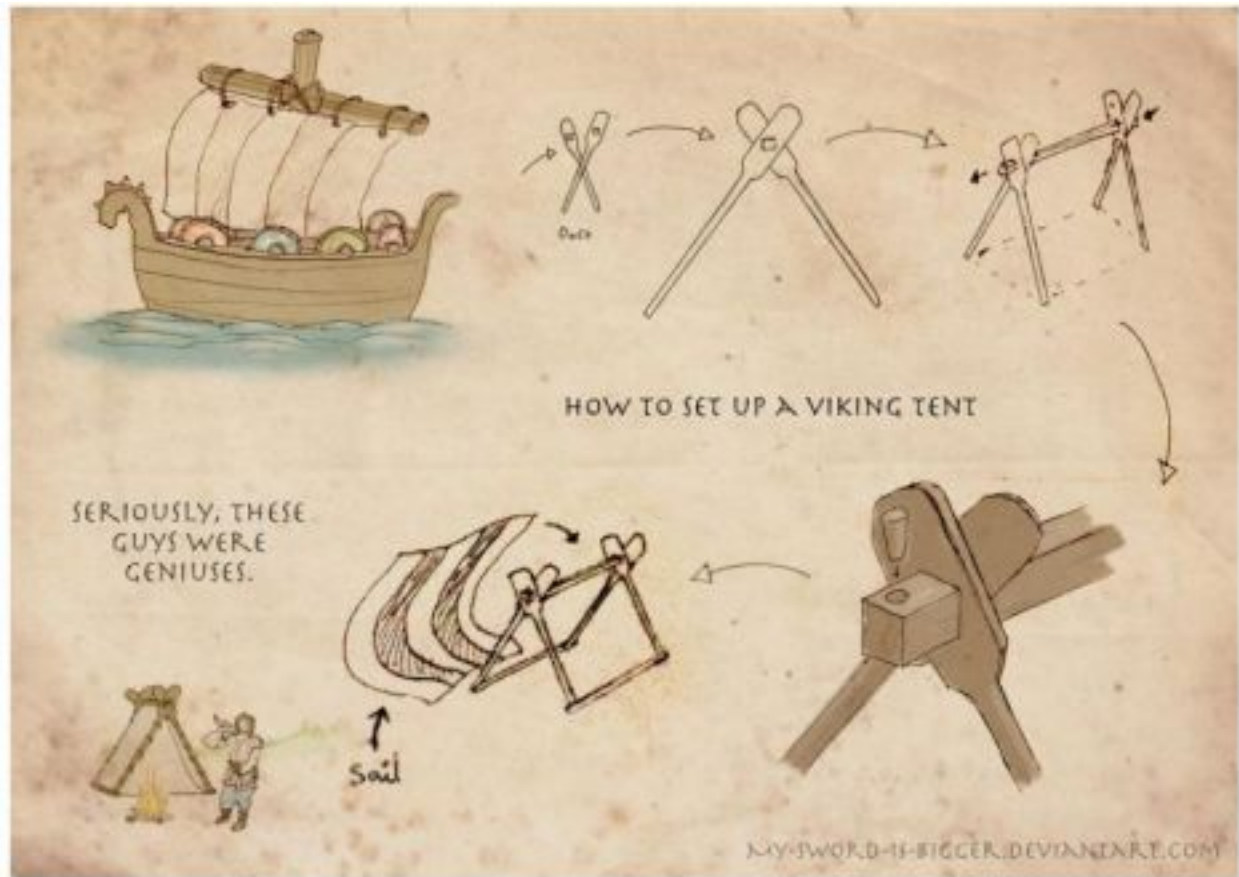
Decorating your Boat

Every good Viking knows how to handle his boat. But our sleds don't look like Viking ships. That part is up to you. With your clan, plan how you will decorate your sled and bring the materials with you. Clans will have one hour to decorate before the sled races begin.



Making a Viking Tent

When a ship was no longer suitable for the sea, its parts were converted to make a shelter.



Canvas tarps and 2X4 boards can make an adequate Viking tent. Anyone recognize the one on the left? Be creative with yours.



The Right Apparel

How far you want to take this is up to you. Come in full costume, or just bring a sword and shield. (But don't bring any real weapons - that could go bad quickly.) Make it from wood, cardboard, cardboard wrapped in foil... It's up to you. You'll look out of place if you're dressed like a 21st century observer.



As for headgear, do you want to be authentic or iconic? Historically speaking, Vikings never put horns on their helmets. On the other hand, everyone knows you're a Viking if you do.



Viking Games and Contest Rules

Morning Activities

Ax Throwing: Scoring for individuals will be similar to archery. The number of throws will be determined by the Range Master. Time permitting, Vikings may return to the range to improve their scores. A Viking's highest score will be used for his clan's total score. A clan's score is the sum of the 5 highest scores from the clan.

First Aid: Vikings were warriors, and with battle came injury. Understand the principle of triage. Review first aid skills from Tenderfoot, Second Class, and First Class.

Thor's Hammer: Has Odin deemed you worthy to wield Mjolnir? Or are you powerful enough to break the enchantment Odin has cast upon the hammer? Step up to the stump and see for yourself.

Trap Building: Vikings were known to wear plenty of pelts to keep warm during their harsh winters. Time to see if your clan can survive our harsh Wisconsin winter by using your pioneering skills to build a trap.

Afternoon Activities

Toga Hönk: Tug-of-War as we know it, but this game is played with a circular rope and multiple teams.

Norwegian Fire: It's fire building with a twist. You will be provided with a stump that you will have to split to create a Swedish Fire Log. Once your fire is built you will then need to make a hard boiled egg

Sled Race: All Viking Clan members must participate. Your sled will need to hold all your provisions.



Nordic Nights Klondike schedule

Saturday:

Check-In: 7 till 8:45 AM at Allen Hall (sled inspections will be held after your check-in)

Opening Flag: 9 AM

Morning rotations: 9:30 till 11:45 AM

Lunch: 12 till 12:45 PM

Afternoon rotations: 1 till 2:30 PM

Sled Races: 2:30 till 4 PM

Awards 4pm

Departure

Hot Chocolate and Coffee will be available throughout the Klondike at Allen Hall



Patrols, Crews, and Den Information

This event is intended to test the patrol, crew or den as a unit. Teamwork, camaraderie, preparation, and your scout skills are what you will need to succeed. The competition will be divided into two divisions, a Scout division and a Webelos/Arrow of Light division. Crews will compete with the Scout division. Awards will be given for each division.

First Aid Station

The Main Infirmary will be located in Allen Hall. This area is manned by trained personnel. All injuries on the trail should be reported to the staff at the nearest stop.

Equipment:

Items required by all participating patrols:

- Scout Handbook
- Klondike sleds
- 1 - 2 quarts drinking water per scout
- Clan Flag
- Clan Yell
- Winter emergency kit: First Aid Kit, blanket, etc.
- Large Ziploc plastic bag and pencils to keep Clan score sheets dry
- Lunch mess kit per Clan member
- Other equipment per event descriptions

Clothing Requirements & Inspection

One of the most important requirements is knowing how to keep warm and dry. Cold weather camping requires proper clothing and waterproof boots to protect and warm the camper during idle periods, and yet be versatile enough to prevent sweating and overheating during activity. Dress in layers that can be easily removed and put back on.

Each Scout should be inspected by the Unit leaders before reporting to check-in. Each Clan will be inspected as it assembles at the starting point to ensure each Clan Member is prepared for the existing weather. If any member is not adequately dressed for the weather, they will not be allowed on the campaign (trail). Please see that all Scouts and adults are prepared.

- Clothing - appropriate and warm enough for existing conditions.
- Footwear - appropriate for existing conditions. No tennis shoes! Do not wear low cut shoes unless covered by a pair of galoshes.
- Headgear to cover head and ears. An added scarf will protect the face from the cold and biting wind.
- Gloves or mittens – Hands should be protected with warm gloves or mittens. Have spares since you will get wet throughout the day.



Leaders

This is a Scout event. We need leaders to serve as judges for the events and ask that leaders allow the scouts to compete and travel from event to event without adult participation.

This is a winter event that will take place rain, snow or shine. Please make sure scouts are dressed for the weather. Some tips to help you prepare:

- Contact your local Webelos and Arrow of Light leaders and invite them to the event. • Klondike style sleds or sledges must be built or put back in shape. If a patrol does not have a sled, plans are available on-line. Incidentally, it is not essential to have snow for this event – many of our best events have been held without snow. Webelos can use plastic sleds if they are not able to build or borrow a Klondike style sled.
- Make sure your Scouts are adequately trained and equipped for winter activities. • Review the symptoms and first aid treatment for frostbite, hypothermia, dehydration and other health hazards with your scouts.
- Make sure each patrol has the equipment needed to participate in the Klondike activities. • We reserve the right to withhold participation of a Scout if they are not properly outfitted for an outdoor event. **NO ATHLETIC SHOES PERMITTED**

Drugs and Alcohol

Illegal drugs and alcohol are not permitted at any time, and all tobacco use should be out of sight of scouts and others. All waste needs to be packed out. Standard rules from the Guide to Safe Scouting apply with respect to prescription medications.

Knives, Weapons, and Firearms

Scouts with Totin' Chip cards may carry one pocket knife.

We encourage you to come dressed in Viking attire. That said, weapons must be limited to costume accessories and be time period appropriate. If your sword, ax, or quiver of arrows have the appearance of being dangerous, staff will have to assume you are donating them to the district. Thank you for keeping scouting safe.





MEMORANDUM

DATE: January 4, 2022

TO: Fort Atkinson City Council

FROM: Rebecca Houseman LeMire, City Manager

RE: Introduction of Public Safety Referendum Question proposed for the April 5, 2022 Election Ballot

BACKGROUND

Throughout the summer and fall of 2021, the City Council and City staff have discussed and reviewed the possibility of additional public safety staffing in the City's Police and Fire Departments.

Recall that Fire Chief Rausch has requested to hire 6 Paramedic/Firefighters and 6 Advanced Emergency Medical Technicians/Firefighters to provide full-time 24/7 911 emergency medical services (EMS) and firefighting services. Police Chief Bump has requested to hire two additional sworn police patrol officers to allow more proactive policing in the City.

Also recall that the City is limited in the amount that can be added to the property tax levy by the City's percentage of net new construction. In 2021, the net new construction number was 0.349%, which resulted in an allowable levy increase of roughly \$18,000.

The City does not have the funds available, nor the ability to increase the property tax levy to the extent necessary to fund these additional positions and City services. Staff is proposing that the City Council approve a Resolution putting a Public Safety Referendum question on the April 5, 2022 election ballot to ask the City's voters if they are willing to pay additional taxes so that the City can hire staff to provide additional service.

In October 2021, the City Council authorized staff to hire Mueller Communications to assist City staff in communicating the need for the additional public safety staffing and services. Recall that no City taxpayer funds were used to hire this consulting firm. Half of the funds are from the American Rescue Act Fund (Federal ARPA funds provided to the City), and the other half is from a grant from the Fort Atkinson Community Foundation.

The purpose of this agenda item is to introduce the referendum question and provide information to the Council and the public relating to the need and the tax impact of this proposal. In order for a referendum question to be placed on an election ballot, the City Council must approve a resolution with the specific wording, in accordance with state statutes, at least

70 days before the election. Staff has prepared the attached draft resolution with input from the Wisconsin Department of Revenue for review and feedback from the Council. Staff will request that the City Council adopt this resolution at the meeting on **January 18, 2022**, in order to meet the 70-day deadline for the **April 5, 2022 Election**.

DISCUSSION

The following are some of the reasons for the request for additional public safety staffing in the Police Department:

- 2020 and 2021 have been some of the busiest years on record for FAPD.
- In fact, the PD responded to nearly 3,000 more calls in 2021 than it did in 2010, a 26% increase in calls for service.
- In addition to an increase in the number of calls for service, the type of calls that officers receive has shifted, with FAPD responding to an increasing number of complex calls regarding sexual assault, domestic violence, alcohol and drug related issues and mental health crises.
- While some calls can be responded to promptly and handled in 10 minutes or less, more complex issues may take between 6-18 *hours* to manage.
- Two additional officers should allow the PD to move towards the recommended 60-40 split, which will allow officers to spend 60 percent of their time reacting to calls for service and 40 percent of their time being proactively engaged with the community.
- Present staffing levels only enables FAPD to have two officers on duty per shift, and both officers are often reacting to calls and unable to proactively police the community.
- Additional policing staff would mean that the needs of City residents can be met and calls for service would not have to be cut-short or delayed due to lack of available staff.
- The additional staff would also bring the Department closer to the state and national averages for both of the following metrics: number of sworn officers per capita and number of sworn officers per annual call volume.

The following are some of the reasons for the request for additional public safety staffing in the Fire Department:

- Between 2010 and 2021, the number of calls for service by the Fort Atkinson Fire Department grew from 257 calls to roughly 537 calls - a 108% increase in calls for service.
- Additional full-time EMS and Fire staffing would enable FAFD to meet current and future call volume and response time benchmarks.
- Hiring full-time EMS and Fire staff would decrease the pressure on volunteer firefighters, who are leaving work, home, or other commitments to respond to calls. As the call volume increases, these individuals become burned out and are less likely to respond.
- Currently, the community calls for 1,250 ambulance responses per year, but just one ambulance is available per day in Fort Atkinson.

- With increased staffing and an in-house EMS program, the FD would have access to two ambulances at all times, increasing the ability to respond to an increasing number of calls.
- In 2020, 70% of calls came in during the workweek, and 71% of calls were logged between the hours of 6 a.m. and 4 p.m. Many of these calls are responded to by some or all of the six (6) full-time City employees who are serve as volunteer firefighters and/or EMTs.
 - The City supports these employees both as full-time employees and volunteers. However, they leave their full-time work in the Parks, Public Works, Electrical, and Water Departments to respond to calls, which reduces the productivity of their entire departments.

FINANCIAL ANALYSIS

There are two types of costs associated with the proposal. The first type is the “start-up” costs associated with the Fire Department providing the 24/7 911 EMS services. Staff estimates this cost to be around \$500,000. These start-up costs will be funded through the ARPA fund and a grant from the Fort Atkinson Community Foundation.

The second type of cost is the annual operating cost of hiring the police and fire department staff, including annual equipment and supplies. Staff estimates these costs in the tables below.

Table 1: EMS Proposal - Projected Revenues, Expenditures, and Net Cost 2023-2027					
	Year 1	Year 2	Year 3	Year 4	Year 5
	2023	2024	2025	2026	2027
Projected Revenues	\$ 721,700.00	\$ 743,351.00	\$ 765,651.53	\$ 788,621.08	\$ 812,279.71
Projected Expenditures	\$ 1,280,996.00	\$ 1,302,799.92	\$ 1,328,813.92	\$ 1,368,678.34	\$ 1,409,738.69
Net Cost	\$ (559,296.00)	\$ (559,448.92)	\$ (563,162.39)	\$ (580,057.26)	\$ (597,458.98)

Table 1 above provides estimated revenues, expenditures, and net costs associated with the additional staffing and operational costs for the Fire/EMS Department. The revenues from responding to the EMS calls offset the projected expenditures to provide a projected net cost of service. In Year 3 (2025), that net cost is projected to be \$563,162.

Table 2: Police Proposal - Projected Personnel Costs 2023-2027					
	Year 1	Year 2	Year 3	Year 4	Year 5
	2023	2024	2025	2026	2027
Projected Personnel Costs	\$ 194,337.80	\$ 200,167.93	\$ 206,172.97	\$ 212,358.16	\$ 218,728.91

Table 2 above provides the projected personnel costs in the Police Department associated with two additional patrol officers and includes wages, benefits, equipment, uniforms, etc. In year 3 (2025), that cost is projected to be \$206,173.

Table 3: Total Cost of Public Safety Proposal 2023-2027					
	Year 1	Year 2	Year 3	Year 4	Year 5
	2023	2024	2025	2026	2027
Fire/EMS Proposal					
Net Cost	\$ 559,296.00	\$ 559,448.92	\$ 563,162.39	\$ 580,057.26	\$ 597,458.98
Police Personnel Cost	\$ 194,337.80	\$ 200,167.93	\$ 206,172.97	\$ 212,358.16	\$ 218,728.91
Total Additional Levy Needed	\$ 753,633.80	\$ 759,616.85	\$ 769,335.36	\$ 792,415.42	\$ 816,187.89

Table 3 above provides the projected costs associated with the additional Fire/EMS and police staff and services over five years. The projected additional needed levy in Year 3 (2025) is \$769,335.

As can be seen in the attached draft Resolution, City staff used the Year 3 projection for the requested additional levy through the referendum. The referendum question must follow state statutes and does not allow for an escalator to levy additional funds over time. If the referendum question is approved, the City will be allowed to levy \$769,335 in additional levy annually. The proposed increase will be ongoing. While the additional levy amount does not increase over time, staff projects that the revenues will likely continue to increase, which will allow for the annual increases in operating funds necessary to employ 14 additional people on an ongoing basis.

Table 4 below shows the projected 2022 tax levy for 2023 operations for the City of Fort Atkinson at \$8,640,949. This number includes the \$7,871,614 proposed levy, which includes the City's general fund debt and operating expenditures, and the \$769,335 requested through the referendum question. Note that these numbers do not include contributions to the City's Tax Incremental Districts ("TID OUT"). These contributions will be calculated later in 2022 and are not included within the state-imposed levy limits. Using the proposed levy below and a projected 2022 assessed value, the projected mill rate would be 0.0092348 or \$9.2348 per \$1,000 of assessed value. This represents a 9.774% increase over the 2021 levy for 2022 operations.

Table 4: Projected 2023 City of Fort Atkinson Tax Levy Information (TID OUT) w/ REFERENDUM				
2022 Tax Levy for 2023 Operations	2022 Assessed Value - Projected	2022 Mill Rate	Property Taxes per \$1,000 of assessed value	Percentage Change (2023-2022)
\$ 8,640,949	\$ 935,694,898.50	0.009234794	\$ 9.234793709	9.774%

Table 5 on page 5 shows the impact of the public safety referendum question on the City's portion of property taxes. Note that these numbers do not include the TIDs.

Table 5: Impact of Public Safety Referendum on City Taxes (TID OUT)					
		Assessed Property Values:			
2022 Tax Bill - Payable 2023	Per \$1,000 of Assessed Value	Per \$100,000	Per \$150,000	Per \$275,000	Per \$350,000
Total Estimated City Taxes with Referendum	\$ 9.234793709	\$ 923.48	\$ 1,385.22	\$ 2,539.57	\$ 3,232.18
Total Estimated City Taxes without Referendum	\$ 8.412586210	\$ 841.26	\$ 1,261.89	\$ 2,313.46	\$ 2,944.41
Difference	\$ 0.822207499	\$ 82.22	\$ 123.33	\$ 226.11	\$ 287.77
	Increase per Month	\$ 6.85	\$ 10.28	\$ 18.84	\$ 23.98

Table 5 compares the 2022 total estimated City taxes if the referendum question is approved by the voters on April 5th with the total estimated City taxes if the referendum is not approved. The difference is \$0.8222 per \$1,000 of assessed value. In the columns to the right, that number is multiplied by different assessed values to determine the estimated taxes with and without the referendum. The bottom row, highlighted in green, represents the estimated increase per month for the various assessed property values.

For a home valued at \$150,000, approval of the referendum would add \$123.33 to the City's portion of the tax bill in 2022, or \$10.28 per month.

RECOMMENDATION

Staff recommends that the City Council discuss this item and provide staff with any feedback prior to the January 18th City Council meeting.

ATTACHMENTS

10.26.21 FACF Grant Award; Draft Resolution approving a Public Safety Referendum Election Ballot in the City of Fort Atkinson, Jefferson County, Wisconsin



October 26, 2021

Where Gifts Today Build Better Tomorrows

Ms. Rebecca Houseman LeMire, City Manager
City of Fort Atkinson
101 North Main Street
Fort Atkinson, WI 53538

Dear Rebecca,

At its October 21, 2021 meeting, the Board of Directors of the Fort Atkinson Community Foundation discussed the City of Fort Atkinson's request for a grant of \$273,390 to help pay for the startup costs to potentially bring the Emergency Medical Service for our community under the purview of the Fort Atkinson Fire Department.

We are pleased to inform you that the Board voted to approve a grant of up to \$273,390 to assist with the project. The grant includes \$23,390 for half of the cost of hiring a consultant to help with the needed referendum (Phase 1) and up to \$250,000 for half of the one-time startup costs for a new municipal EMS (Phase 2) should that referendum succeed. The Phase 2 portion of the grant is contingent upon a successful outcome of the planned April 2022 referendum.

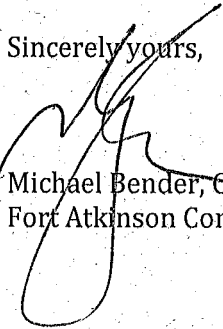
The grant will come from the Foundation's General Fund and will be payable to the City of Fort Atkinson upon the presentation of paid invoices and an accounting of expenses and revenues related to the project. Deadline for the full use of the grant is December 31, 2022.

To initiate reimbursement, please submit documentation to the Community Foundation's office at 244 N. Main St., Fort Atkinson.

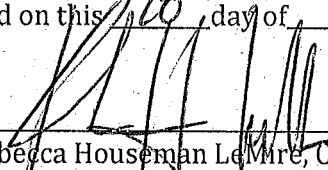
The Community Foundation would appreciate any public recognition of this grant and would be pleased to be included in a press release or photograph for publicity purposes. If you have any questions, please contact our executive director, Sue Hartwick, at (920) 563-3210 or via email at facf@fortfoundation.org.

To accept this grant, we ask that you sign and date the letter below and return it to me in the enclosed envelope. Please make a copy for your records.

Sincerely yours,


Michael Bender, Chairman
Fort Atkinson Community Foundation

Accepted on this 28th day of October, 2021

By: 
Rebecca Houseman LeMire, City Manager

RESOLUTION NO. ____

**RESOLUTION APPROVING A PUBLIC SAFETY REFERENDUM ELECTION BALLOT IN THE CITY OF
FORT ATKINSON, JEFFERSON COUNTY, WISCONSIN**

WHEREAS, the City of Fort Atkinson Fire and Police Chiefs have demonstrated the need for additional staffing to serve the City's residents and visitors; and

WHEREAS, the Police Department has requested two additional full-time police patrol officers in bring the Department closer to state and national departmental averages; and

WHEREAS, the City of Fort Atkinson Fire Department operates within the Volunteer category of Wisconsin Fire Departments. Personnel are paid either hourly or by stipend for calls, meetings, and training, but often have additional part and full-time jobs; and

WHEREAS, over the past several years, the Volunteer Fire/EMS Departments in Wisconsin and all over the United States have changed substantially. Due to a variety of factors, fewer people have the time and resources to commit to volunteer departments; and

WHEREAS, the Fire Department has requested hiring 12 full-time staff members, including six firefighter/paramedics and six firefighter/advanced emergency medical technicians; and

WHEREAS, the City of Fort Atkinson does not have the capacity to increase the City's property tax levy to pay for the additional public safety staffing under Wis. Stats. §66.0602(2) relating to local levy limits; and

WHEREAS, the City Council of the City of Fort Atkinson has the authority to approve a referendum election ballot for regular or special election; and

WHEREAS, the City Council has reviewed and discussed a referendum election ballot for the April 5, 2022 Spring Election at the regular City Council meeting on January 18, 2022, for that purpose and with due notice having been given as required by law.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Fort Atkinson, Jefferson County, Wisconsin, does hereby approve the following referendum election ballot to be considered at the April 5, 2022 Spring Election for electors in the City of Fort Atkinson:

"Under state law, the increase in the levy of the City of Fort Atkinson for the tax to be imposed for the next fiscal year, 2023, is limited to 0.349%, which results in a levy of \$7,871,614. Shall the City of Fort Atkinson be allowed to exceed this limit and increase the levy for the next fiscal year, 2023, for the purpose of hiring six (6) full-time Firefighter/Advanced Emergency Medical Technicians, six (6) full-time Firefighter/Paramedics, and two (2) Police Officers, by a total of 9.774%, which results

in a levy of \$8,640,949, and on an ongoing basis, include the increase of \$769,335 for each fiscal year going forward?”

BE IT FURTHER RESOLVED that the City Council establishes the following explanatory statement and effect of vote on the referendum election ballot:

EXPLANATORY STATEMENT AND EFFECT OF VOTE

The City Council of the City of Fort Atkinson, Jefferson County, Wisconsin, recognizes that Governing Body has control over the City’s property tax levy up to the limits imposed by Wisconsin State Statutes. The City does not have the tax levy capacity under these limits to increase the property taxes to pay for additional full-time staff in the Fire and Police Departments. The City Council desires to put this question to the voters in the form of a referendum election ballot to be voted on during the April 5, 2022 Spring Election in order to determine if voters are willing to pay additional property taxes for the additional public safety services.

The referendum election ballot will ask City of Fort Atkinson electors to vote “yes” or “no” on the referendum election question as set forth above.

A “yes” vote on the question means that the elector is in favor of additional taxation by the City of Fort Atkinson through an ongoing increase in the annual property tax levy to hire and continue to employ two additional police officers, six firefighter/advanced emergency medical technicians, and six firefighter/paramedics.

A “no” vote on the question means that the elector is not in favor of additional taxation to pay for the additional public safety staffing.

Adopted this 18th day of January 2022.

FORT ATKINSON CITY COUNCIL

Christopher Scherer, President

ATTEST:

Michelle Ebbert, City Clerk/Treasurer/Finance Director



MEMORANDUM

DATE: January 4, 2022

TO: City of Fort Atkinson City Council

FROM: Tim Hayden, Water Utility Supervisor

RE: Third/Final reading relating to an Ordinance to repeal and recreate Section 98-76 of the City of Fort Atkinson Municipal Code relating to Private Well Abandonment and Well Operation Permit Ordinance

BACKGROUND

The City has twenty-one private wells that are owned by the City or by private property owners and used for irrigation. These wells need to be tested periodically to ensure that they are providing safe water and are not connected to the municipal water supply. It was brought to the attention of the water department by our WDNR representative that our current ordinance dealing with private wells did not give us enough authority to address non-compliant private wells in the City.

DISCUSSION

The proposed Ordinance repeals and recreating the existing Ordinance relating to private wells. It provides additional details about the process for obtaining a Well Operation Permit and references a cost of such a permit, to be approved by the City Council via resolution. The new ordinance includes more thorough definitions and provides abandonment procedures.

When this Ordinance was last presented to the Ordinance Committee, several questions arose from the discussion:

1. What is the cost of the bacteria sample that will be required?
 - a. *The Wisconsin State Lab of Hygiene charges \$30 for this test.*
2. What is the cost of a well inspection to verify that the well is in good working order?
 - a. *The estimated cost for this inspection is \$175 and must be conducted by a licensed well driller and pump installer.*
3. If a well is found to be unsafe or non-compliant, do we allow one additional year to seal the well?
 - a. *No permit will be issued should the well not meet the requirements in section*
4. If properties are annexed, do they need to abandon their well immediately and connect to the city service or are they allowed a window of time until their system fails?
 - a. *They have one year to abandon the well and connect to the public water system. The property owner may apply for a Well Operation Permit to*

continue to use the well for irrigation purposes only; however, reduced cost of water to be used for irrigation is not justification for approval of the Permit by the City Engineer.

5. If properties are annexed and laterals are not available, what will the procedure be?
 - a. *Providing that water main is installed adjacent to the property, the water utility would stub in a service to the right of way and it would then be the responsibility of the property owner to install the lateral from the right of way to the home. The property owner is responsible for the cost of the connection to the water main. If a property is annexed, meeting the other requirements of annexation (such as being adjacent to City land), but a water main is not available adjacent to the property, then the City could enter into an Agreement with the property owner to allow the continued use of the well for drinking water until the City can provide a water main. This is an unlikely but possible scenario.*

FINANCIAL ANALYSIS

Customers who choose to apply for a two-year Well Operation Permit must submit a fee to cover the staff time to review and process the application. The cost for the initial application and the renewal is proposed to be the same, as the application is the same and requires the same staff review process. Staff is proposing the fee to be \$200 for a two-year permit per the analysis outlined in Table 1 below.

Responsible City Staff	2022 Fully-Burdened Hourly Wage Rate	Estimated Processing Time (Hours)	Wage Rate x Hours to Process	Description of Responsibilities
C/T Office Staff	\$ 30.96	2	\$ 61.92	Providing information; acceptance of application; processing of fee; distribution of application and supplemental information; tracking and record keeping
Water Utility Supervisor	\$ 52.93	1.5	\$ 79.40	Provide information; review of application and supplemental information; tracking of applications, contact information, well locations; tracking of permit issuance status
City Engineer	\$ 62.34	1	\$ 62.34	Final review of application and supplemental info; issuance of permit
Total Estimated Cost to Process a Well Operation Permit:			\$ 203.66	
Rounded Proposed Well Permit Application Fee			\$ 200.00	

This fee has been incorporated into the City's 2022 Fee Schedule, as adopted by the City Council on December 21, 2021 and effective on January 1, 2022.

RECOMMENDATION

The Ordinance Committee reviewed the draft ordinance and proposed well permit fee at the meeting on November 16th. The Committee recommended that the City Council perform the

first reading of the Ordinance at the Council meeting on December 7th. The City Council performed the second reading on December 21st and the third reading on January 4th. Staff recommends that the City Council adopt the attached ordinance repealing and recreating Section 98-76 relating to well abandonment and well operation permits.

ATTACHMENTS

Sec. 98-76 – Current Private Well Ordinance; Sec. 98-76 Repeal & Recreate – Private Well Ordinance

Sec. 98-76. Private well abandonment.

- (a) *Generally.* All private wells located on any premises within the city served by the public water system of the water utility shall be properly filled within 30 days after connection to the municipal water distribution system. Only those wells for which a well operation permit has been granted by the city engineer may be exempted from this requirement, subject to conditions of maintenance and operation.
- (b) *Well operation permits.* A permit may be granted to a well owner to operate a well if the following requirements are met:
 - (1) The well and pump installation meet the requirements of D. Comm., ch. NR112, Wis. Admin. Code, and a well constructor's report is on file with the state department of natural resources, or certification of the acceptability of the well has been granted by the private water supply section of the department of natural resources.
 - (2) The well has a history of producing safe water and presently produces bacteriologically safe water as evidenced by three samplings two weeks apart.
 - (3) The proposed use of the well can be justified as being necessary in addition to water provided by the public water system.
 - (4) No physical connection shall exist between the piping of the public water system and the private well.
- (c) *Methods.* Wells to be abandoned shall be filled according to the procedures outlined in D. Comm., ch. NR112, Wis. Admin. Code. The pump and piping must be removed and the well checked for obstructions prior to plugging. Any obstruction or liner must be removed.
- (d) *Reports and inspection.* A well abandonment report must be submitted by the well owner to the department of natural resources on forms provided by that agency (available at the office of the city engineer). The report shall be submitted immediately upon completion of the filling of the well. The filling must be observed by a representative of the city.
- (e) *Penalties.* Any person violating any provision of this section shall upon conviction be subject to section 1-10. Each 24-hour period during which a violation exists shall be deemed and constitute a separate offense.

(Code 1969, § 11.06)

ORDINANCE NO. ____

**AN ORDINANCE TO REPEAL AND RECREATE SECTION 98-76
OF THE CITY OF FORT ATKINSON MUNICIPAL CODE RELATING TO
WELL ABANDONMENT AND WELL OPERATION PERMITS**

WHEREAS, s. NR 810.16 of the Wisconsin Administrative Code, directs suppliers of water for municipal water systems to implement a program for the regulation of wells which are not part of the municipal water system and are located on premises served by the municipal water system; and

WHEREAS, the goal of such a program is to prevent unused, unsafe, and noncomplying wells from acting as vertical conduits for aquifer contamination or as a source of unsafe water that could enter the public water system through cross connections; and

WHEREAS, the City of Fort Atkinson has a municipal water system and desires to implement a program regulating wells to prevent opportunities for cross connections.

NOW THEREFORE, the City Council of the City of Fort Atkinson Jefferson County, Wisconsin, does ordain as follows:

Section 1. Section 98-76 – Private well abandonment is hereby repealed and the recreated as follows:

“Sec. 98-76 – Private Well Abandonment and Well Operation Permits.

- A. Purpose: To protect public health, safety and welfare and to prevent contamination of groundwater by assuring that unused, unsafe, or noncomplying wells or wells which may act as conduits for contamination of groundwater or wells which may be illegally crossconnected to the municipal water system, are properly maintained or abandoned.
- B. Applicability: This ordinance applies to all wells located on premises served by the Fort Atkinson municipal water system.
- C. Definitions:
 - 1. **Municipal water systems:** a community water system owned by a city, village, county, town, town sanitary district, utility district, public inland lake and rehabilitation district, municipal water district or a federal, state, county, or municipal owned institution for congregate care or correction, or a privately-owned water utility serving the foregoing.
 - 2. **Noncomplying:** a well or pump installation which does not comply with s. NR812.42, Wisconsin Administrative Code, Standards for Existing Installations, and which has not been granted a variance pursuant to s. NR 812.43, Wisconsin Administrative Code.
 - 3. **Pump Installation:** the pump and related equipment used for withdrawing water from a well, including the discharge piping, the underground connections, pit less adapters, pressure tanks, pits, sampling faucets and well seals or caps.
 - 4. **Unsafe:** well or pump installation means one which produces water which is bacteriologically contaminated or contaminated with substances which exceed the drinking water standards of chs. NR 140 or 809, Wisconsin Administrative Code, or for which a Health Advisory has been issued by the Department of Natural Resources.

5. **Unused:** well or pump installation means one which is not used for does not have a functional pumping system.
 6. **Well:** a drill hole or other excavation or opening deeper than it is wide that extends more than 10 feet below the ground surface constructed for the purpose of obtaining groundwater.
 7. **Well abandonment:** the proper filling and sealing of a well according to the provisions of s. NR 812.26, Wisconsin Administrative Code.
 8. **Served:** any property located within the municipal boundaries of the City of Fort Atkinson which includes a public water main adjacent to the property.
- D. **Abandonment Required.** All wells on premises served by the municipal water system shall be abandoned in accordance with Section F of this ordinance by January 1, 2022, or no later than 1 year from the date of connection to the municipal water system, unless a valid well operation permit has been issued to the well owner by the City of Fort Atkinson under terms of Section E of this ordinance.
- E. **Well Operation Permit.** Owners of wells on premises served by the municipal water system wishing to retain their wells for irrigation shall make application for a Well Operation Permit for each well by June 1st of each even-numbered year. The City of Fort Atkinson may grant a permit to a well owner to operate a well for a period of two years providing all conditions of this section are met. A Well Operation Permit may be renewed for another two years by submitting an application verifying that the conditions of this section are met at the time of the renewal application. The City of Fort Atkinson or its agent, may conduct inspections and water quality tests or require inspections and water quality tests to be conducted at the applicant's expense to obtain or verify information necessary for consideration of a permit application or renewal. Permit applications and renewals shall be made on forms provided by the City Clerk. The following conditions must be met for issuance or renewal of a Well Operation Permit:
1. A licensed well driller or licensed pump installer must perform and submit an inspection attesting to the following:
 - i. The well and pump installation shall meet the Standards for Existing Installations describe in s. NR 812.42, Wisconsin Administrative Code.
 - ii. The well and pump shall have a history of producing safe water evidenced by at least 1 coliform bacteria sample within 30 days of application. In areas where the Department of Natural Resources has determined that groundwater aquifers are contaminated with substances other than bacteria, additional chemical sampling may be required to document the safety of the water.
 - iii. There shall be no cross connections between the well's pump installation or distribution piping and the municipal water system.
 - iv. The water from the private well shall not discharge into a drain leading directly or indirectly into a public sanitary sewer or storm water sewer unless properly metered and authorized by the City Engineer or his/her designee.
 - v. The private well shall have a functional pumping system.
 2. The City Engineer shall determine that the well is necessary and justified in addition to the water provided by the municipal water system. Reduced cost of water shall not be a factor for consideration.

3. There shall be a fee for the Well Operation Permit, which shall be submitted at the time of the application. The fee shall be payable to the City of Fort Atkinson and the amount shall be approved by the City Council via Resolution. The initial application fee may be pro-rated if applied for outside of the regular two-year cycle as described in this Section.
- F. Abandonment Procedures.
1. All wells abandoned under the jurisdiction of this ordinance shall be done according to the procedures and methods of s. NR 812.26, Wisconsin Administrative Code. All debris, pumps, piping, unsealed liners and any other obstructions which may interfere with sealing operations shall be removed prior to abandonment. As of June 1, 2008, only licensed well drillers and pump installers may perform abandonment (filling and sealing) of wells.
 2. The owner of the well, or the owner's agent, and shall notify the City Water Utility at least 48 hours in advance of any well abandonment activities. The abandonment of the well shall be observed or verified by personnel of the municipal water utility.
 3. An abandonment report form, supplied by the Department of Natural Resources, shall be submitted by the well owner to the Clerk and the Department of Natural Resources within 30 days of the completion of the well abandonment.
- G. Penalties. Any person found guilty of violating this chapter shall be subject to a forfeiture of not less than one hundred dollars (\$100.00) nor more than five hundred dollars (\$500.00) plus the cost of prosecution and shall be required to properly abandon said well within 30 days of written notice of conviction. Each day of violation may be considered a separate offense. If any person fails to comply with this ordinance for more than 30 days after receiving written notice of conviction, the municipality may continue to impose a penalty and cause the well abandonment to be performed and the expense of the well owner. Failure of the well owner to pay may result in a special assessment against the property on which the well is located."

Section 2. This ordinance shall take effect upon passage, posting, or publication as provided by law.

Enacted by the City Council of the City of Fort Atkinson, Jefferson County, Wisconsin, this 4th day of January 2022.

CITY OF FORT ATKINSON

Christopher Scherer, President

ATTEST:

Michelle Ebbert, City Clerk/Treasurer/Finance Director



MEMORANDUM

DATE: January 4, 2022

TO: Fort Atkinson City Council

FROM: Andy Selle, PE, City Engineer/Public Works Director

RE: Second and possible Third/Final Reading of an Ordinance relating to Winter Parking Regulations on Rockwell Avenue

BACKGROUND

The City's current winter parking rules prohibit parking on Rockwell Ave from Janesville to Grove St. The area between Grove and South Main St creates challenges for plows when vehicles are parked there as well. The curb added to the boulevard in 2017 no longer allows plow blades to extend into the boulevard. The ordinance language is noted on the following page. The Transportation and Traffic review Committee considered this request on December 16 and moved it forward to Council for recommendation.



Sec. 94-503. - Specific limitations.

No person shall park any vehicle upon the following described streets or portions thereof between December 1 and March 15:

James Place.

The north side of the street from a point 43 feet east of Janesville Avenue to a point 158 feet east.

Rockwell Avenue.

On both sides of the street, from its intersection with Janesville Avenue to its intersection with Grove Street.

(Ord. No. 490, 11-5-96; Ord. No. 685, 9-1-09; Ord. No. 686, 9-1-09)

DISCUSSION

Few park in this section between Grove and S Main St in the winter. Those vehicles that do are on the south side of the road entering the adjacent apartments. In an effort to reduce signage along the stretch, the Fort Atkinson PD will notify the building manager of the change and provide warnings as a reminder for residents that are not in compliance. Signs can be installed noting the winter parking rules should they be deemed necessary.

RECOMMENDATION

Staff recommends Council perform the second reading of the attached ordinance; suspend the rules to offer a third reading of the ordinance; and take action to adopt the ordinance relating to winter parking regulations on Rockwell Avenue.

ATTACHMENTS

Current Winter Time Parking Regulations; Redlined Draft Ordinance amending Section 94-503 relating to Winter Parking Regulations on Rockwell Avenue; Final Ordinance Amending Section 94-503

Subdivision IV. Winter-Time Parking

Sec. 94-501. General prohibitions.

- (a) No owner or operator of any vehicle shall park upon any public street or alley at any time during a snow emergency. Any time two inches or greater of snow is anticipated during any 24-hour period, a snow emergency shall go into effect. The director of public works or is/her designee may also declare a snow emergency by providing notice to the public via the newspaper and/or radio and/or cable television. All vehicles must be removed from public streets and alleys from the starting time of the snow emergency until the streets or alleys have been cleared curb-to-curb or edge-to-edge of pavement during a snow emergency. For the purpose of this subsection, a vehicle shall be defined as every device in, upon or by which any person or property is or may be transported or drawn upon a roadway or highway. If any vehicle shall be parked in violation of this subsection, the police department shall ticket the vehicle and may order it towed from the street at the owner's risk after the vehicle has been ticketed; and the towing charge shall be paid by the owner or operator of the vehicle. The fine for violating this subsection shall be \$25.00, plus towing charge for each occurrence.
- (b) In addition to the provisions of subsection (a), no owner or operator shall park any vehicle in any street or alley when signs have been posted indicating that snow is being or is about to be removed from such street or alley. If any vehicle shall be parked in violation of this section, the police department shall ticket said vehicle and may order it from the street at the owner's risk after the vehicle has been ticketed, and the towing charge shall be paid by the owner or operator of said vehicle. The fine for violating this subsection shall be \$25.00, plus towing charge for each occurrence.
- (c) On all other streets not designated as through street in section 94-356, and those streets or portions thereof to which subsection 94-456(b) is not applicable by exemption, no person shall park or leave standing any unattended vehicle between the hours of 2:00 a.m. and 6:00 a.m. from December 1 to March 15, unless such vehicle is parked on the even-numbered side of the street on days bearing an even-numbered calendar date, and on the odd-numbered side of the street on days bearing an odd-numbered calendar date. "Numbered side of the street" refers to the address of a given residence. For purposes of this subsection, the calendar date is to start at 12:01 a.m. If any vehicle shall be parked in violation of this subsection, the police department shall ticket the vehicle and may order it towed from the street at the owner's risk after the vehicle has been ticketed, and the towing charge shall be paid by the owner or operator of the vehicle. The fine for violating this section shall be \$15.00, plus towing charge for each occurrence.

(Code 1969, § 20.08(D)(1), (2); Ord. No. 534, 10-20-98; Ord. No. 551, 10-5-99; Ord. No. 709, 3-6-12)

Sec. 94-502. Parking in public parking lots.

- (a) It is the declared policy of the department of public works to clear the public parking lots within the city by 12:00 noon on the day following the removal of snow from the adjoining streets or alleys. To allow for the snow removal in public parking lots, the following parking lot rules will be in force between the hours of 2:00 a.m. and 6:00 a.m. every day between November 1 and March 31:

-
- (1) Vehicles will park on the designated half of the lot (i.e.; east-west or north-south) that corresponds to the even or odd-numbered calendar days as indicated on the signs located in each lot. For the purposes of this subsection, the calendar date is to start at 12:01 a.m.
 - (2) Public parking lots 2, 5, 7, 9 and 10, will be designated to be east-side parking on the even-numbered days and the west-side parking on odd-numbered days.
 - (3) Public parking lots 1, 4 and 8, will be designated to be north-side parking on even-numbered days and south-side parking on odd-numbered days.
 - (4) In lot 3, the lot will be completely closed to vehicle parking during a snow emergency until the snow has been removed.
- (b) If any vehicle shall be parked in violation of this subsection, the police department shall ticket the vehicle and may order it towed from the public parking lot at the owner's risk.
- (c) The fine for violating this subsection shall be \$15.00, plus towing charge for each occurrence to be paid by the owner or operator of the vehicle prior to the return of the vehicle to the owner or operator.
- (Code 1969, § 20.08(D)(3); Ord. No. 628, 3-15-05; Ord. No. 709, 3-6-12)

Sec. 94-503. Specific limitations.

No person shall park any vehicle upon the following described streets or portions thereof between December 1 and March 15:

James Place.

The north side of the street from a point 43 feet east of Janesville Avenue to a point 158 feet east.

Rockwell Avenue.

On both sides of the street, from its intersection with Janesville Avenue to its intersection with Grove Street.

(Ord. No. 490, 11-5-96; Ord. No. 685, 9-1-09; Ord. No. 686, 9-1-09)

Secs. 94-504—94-525. Reserved.

ORDINANCE NO. ____

**AN ORDINANCE
TO AMEND SECTION 94-503 OF THE CITY OF FORT ATKINSON MUNICIPAL CODE
RELATING TO WINTER PARKING REGULATIONS**

NOW, THEREFORE, the City Council of the City of Fort Atkinson, Wisconsin, do ordain as follows:

Section 1. Section 94-503 of the City of Fort Atkinson Municipal Code is hereby amended to read as follows:

“Sec. 94-503. Specific limitations.

No person shall park any vehicle upon the following described streets or portions thereof between December 1 and March 15:

James Place.

The north side of the street from a point 43 feet east of Janesville Avenue to a point 158 feet east.

Rockwell Avenue.

On both sides of the street, from its intersection with Janesville Avenue to its intersection with ~~Grove Street~~ South Main Street.

(Ord. No. 490, 11-5-96; Ord. No. 685, 9-1-09; Ord. No. 686, 9-1-09)”

Section 2. This ordinance shall take effect upon passage, posting, or publication as provided by law.

Enacted by the City Council of the City of Fort Atkinson, Jefferson County, Wisconsin, this _____ day of _____, 2022.

CITY OF FORT ATKINSON

Christopher Scherer, President

ATTEST:

Michelle Ebbert, City Clerk/Treasurer/Finance Director

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CITY OF FORT ATKINSON

Christopher Scherer, President

ATTEST:

Michelle Ebbert, City Clerk/Treasurer/Finance Director



MEMORANDUM

DATE: January 4, 2022

TO: Fort Atkinson City Council

FROM: Adrian Bump, Chief of Police

RE: 2022 CIP Purchase request for Police Department AED replacements

BACKGROUND

The Police Department has budgeted for the replacement of Automated External Defibrillators (AED) in the 2022 Capital Improvements Project budget. The current models are 7 years old and no longer match the platforms used by the ambulance service or FAFD Rescue Service.

DISCUSSION

An upgrade will result in emergency rescue efficiencies during situations where officers arrive on scene first to deliver life saving measures. Secondary arrival of emergency services will be in a position where AED pads already deployed to the victim are compliant and easily unplugged from our AED and then plugged into the units deployed by ambulance and rescue units.

LifePak was chosen for the new AED platform because it specifically matches the units already deployed and used by the ambulance service, FAFD Rescue Unit and School District. The pricing provided is discounted under the Wisconsin State Contract.

FINANCIAL ANALYSIS

Our agency is set to take 8 units off line and replace them with 6 units, which includes a unit for each marked patrol car (five) and one for the building or to be used as a spare unit. The total purchase price for the 6 new units that match the platform used by the Fire Department and the Ambulance service is \$12,510.00 or \$2,085.00 per unit. The expected useful life of these units is 7-10 years.

Deploying AEDs that are compatible with current ambulance and rescue platforms allows the replacement of single use AED pads to be applied to the patient bill and also allows for pads to be immediately replaced in the AED unit prior to leaving the call. Originally in the 2022 CIP, staff recommended purchasing nine units for \$12,600. However, that cost estimate was based on replacement of the current model and brand of AED, which is not compatible with current ambulance and rescue platforms. The compatible LifePak units are more expensive but have a longer useful life. The budgeted amount of \$12,600 allows the purchase of six units, which is enough to serve the Department's purposes.

RECOMMENDATION

Staff recommends that the City Council approve the purchase of 6 LifePak 1000 AED units from Stryker Medical for a total cost of \$12,510.00 to be funded through the 2022 levy-supported Capital Improvements Project budget.

ATTACHMENT

Stryker Medical AED Quote



LIFEPAK 1000 AED

Quote Number: 10371202

Version: 1

Prepared For: FORT ATKINSON POLICE DEPT

Attn:

Remit to:

Stryker Medical

P.O. Box 93308

Chicago, IL 60673-3308

Rep:

Jeff Preston

Email:

jeff.preston@stryker.com

Phone Number:

Mobile:

920-342-3339

Quote Date: 12/22/2021

Expiration Date: 03/31/2022

Delivery Address

Name: FORT ATKINSON POLICE DEPT

Account #: 1517478

Address: 101 S WATER ST W

FORT ATKINSON

Wisconsin 53538-2028

End User - Shipping - Billing

Name: FORT ATKINSON POLICE DEPT

Account #: 1517478

Address: 101 S WATER ST W

FORT ATKINSON

Wisconsin 53538-2028

Bill To Account

Name: FORT ATKINSON POLICE DEPT

Account #: 1517478

Address: 101 S WATER ST W

FORT ATKINSON

Wisconsin 53538-2028

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99425-000023	LIFEPAK 1000 Graphical Display - includes one non-rechargeable battery, one carrying case w/ shoulder strap, two pair QUIK-COMBO REDI-PAK electrodes and Ship Kit	6	\$2,085.00	\$12,510.00
2.0	41425-000034	Ship Kit - Literature, LP1000, W RCHG, English	6	\$0.00	\$0.00
Equipment Total:					\$12,510.00

Price Totals:

Grand Total: \$12,510.00

Prices: In effect for 90 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

Capital Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's Acute Care capital terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html. A copy of Stryker Medical's Emergency Care capital terms and conditions can be found at <https://www.strykeremergencycare.com/terms>.



MEMORANDUM

DATE: January 4, 2022

TO: Fort Atkinson City Council

FROM: Tom Williamson, Public Works Superintendent (Class Participant)

RE: Presentation, then review and possible action relating to the request for a partnership between the City and Project LEAD for the Energy Efficient LED Street Light Project

BACKGROUND

The City of Fort Atkinson Chamber of Commerce has organized and facilitated a leadership program for the last 33 years. Project LEAD (Leadership Enhancement for Area Development) participants are introduced to the leadership of the area's largest employers, while learning the inner workings of what makes the community function. Facilitated by Ryan Hill, the program strives to build future leaders with a desire to serve the community, so participants also determine a project that addresses a local issue or concern.

DISCUSSION

This year the Chamber's leadership program participants have elected to plan, fundraise, and implement a proposed project to reflect the understanding and need for energy conservation. This project is called Energy Efficient LED Street Lighting and as part of this project the group put together a presentation for the City Council to help detail the proposed project.

FINANCIAL ANALYSIS

The total cost of the project is estimated at \$7,200 and includes the replacement of 24 street lights, parts, and labor. Per the presentation, the City will save roughly \$3,500 in energy costs over the first year after implementation. The Project LEAD team intends to raise funds through open donations by the public and businesses within the City and will be applying to the Fort Community Foundation for a matching funds grant.

The Project LEAD team is requesting that the City Council approve the initial outlay of funds for the necessary materials and labor required for this project, which is estimated \$7,200, from the City's Street Lighting Budget, account number 01-54-5442-1000. The team also requests that the City Council approve a partnership between Project LEAD, the Department of Public Works, and the City Electrician for the installation of the proposed LED lighting and sponsorship plaques.

The Project LEAD team will reimburse the City for any project costs through fundraising efforts and grant funds prior to final completion, and graduation, of this year's class on or before June 8th, 2022.

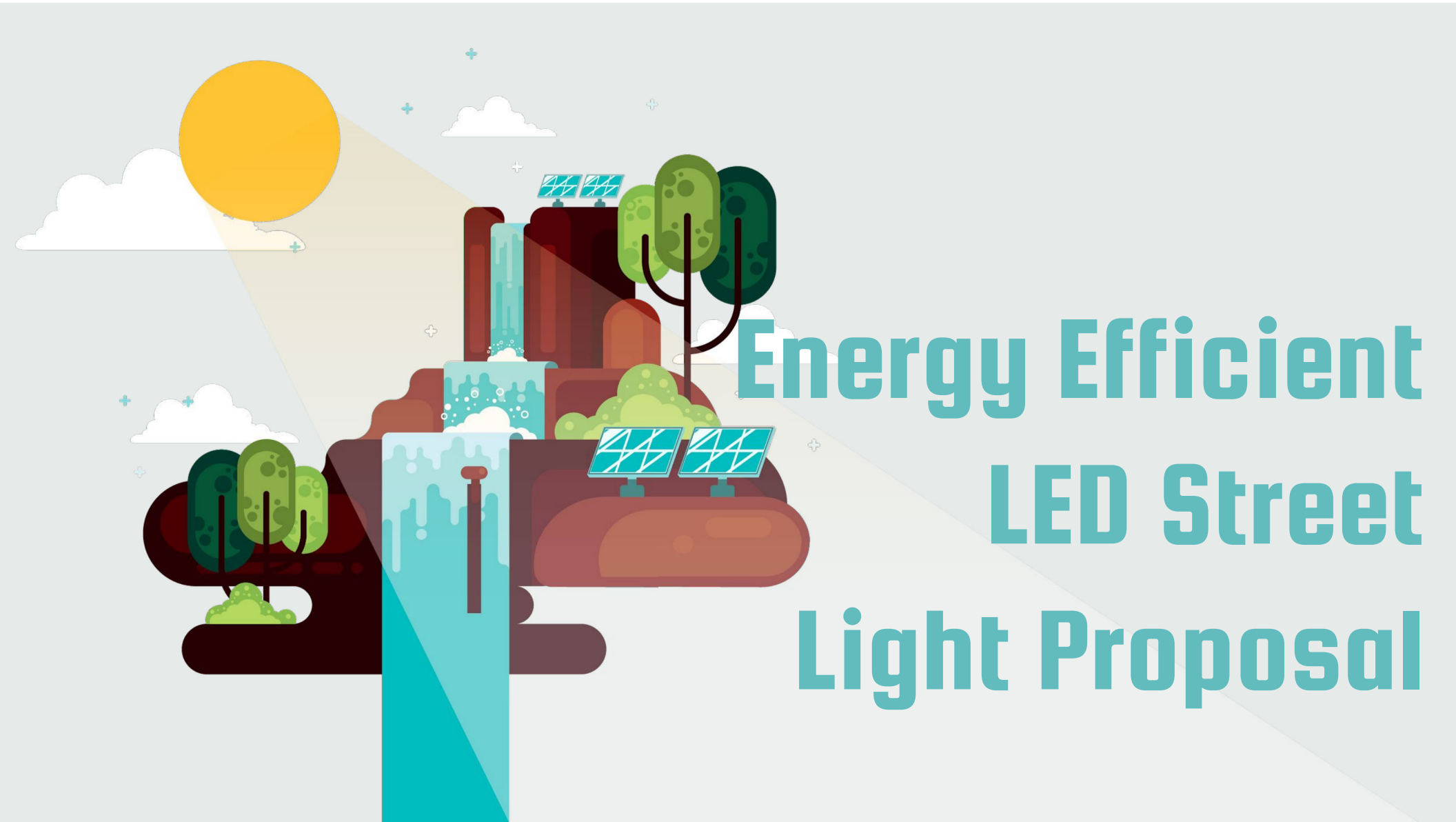
RECOMMENDATION

The Project LEAD team is seeking City Council approval to move forward with ordering the lighting and continuing to prepare for fundraising and future installation, with anticipated completion of all work prior to the June 8th Class Graduation deadline.

Project LEAD further commits to reimbursing the City \$7,200, or the total cost of the project by June 8th as outlined in this memo.

ATTACHMENTS

Presentation Power Point slides detailing the project



Energy Efficient LED Street Light Proposal

01

**VISION and
SCOPE**

"Why and what"

02

**MARKET
DEFINITION**

Primary Stakeholders

03

**Resource
Requirements**

04

**FINANCIAL
MANAGEMENT**

Cost and Funding

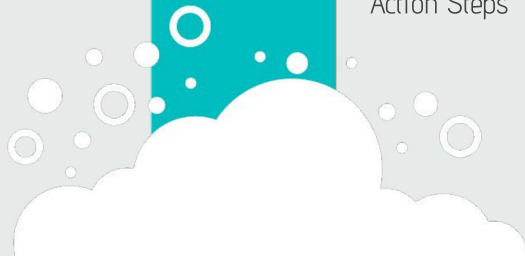
05

**PROJECT
STAGES**

Action Steps

06

**Project
Timeline**



Sustainability

“Meeting the needs of the present generation without compromising the ability of future generations to meet their needs” (Brundtland, 1987)

- Preserve natural resources
 - Protect our ecosystem
 - Improve our health
 - Save money in the long term



MISSION STATEMENT



Promoting **ENVIRONMENTAL AWARENESS** and **REDUCING CO2 EMISSIONS** in the city of Fort Atkinson and beyond through **ALTERNATIVE ENERGY** or enhancing **ENERGY EFFICIENCY**



ENERGY EFFICIENCY-LED Lights



	H1D (high intensity discharge)	LED (light-emitting diode)
Light Efficiency	60-90 Lumens/Watt (brightness depreciates with constant usage)	110+ Lumens/Watt (depreciates slowly)
Durability	Fragile — has moving parts, glass bulbs, and filaments	Made with aluminum alloy and PC plastics - shock & vibration resistant
Lifetime	10,000 to 20,000 hours	50,000 hours plus (many rated over 100,000 hours)
Other Concern	Produce UV rays that may cause dangerous skin & eyes diseases.	Mercury Free

MARKET DEFINITION

- **City**
- **Communities**
- **Individual**

- LED Lights produce better lighting and have lower energy consumption and significantly lowering the city energy bills.
- LED bulbs last at least 4 times longer than traditional bulbs leading to lower maintenance costs.
- The cost savings due to lower energy can be moved to other areas of need in the community.
- The reduction of energy usage also helps to lower CO2 emissions from energy production creating a better environment for the community.
- The LED bulbs also provide better light than traditional bulbs, illuminating once dark areas making streets, walkways, parks, and parking lots safer for pedestrians, and drivers on our community.
- Those visiting and living in our community may not know that these LED bulbs are better on the finances of the city and taxpayers, or are far better on the environment than traditional bulbs, but they will be able to see a bright welcoming community.

Cost & Potential Locations



300\$/ Upgrade

Reaching out to Jeff the City Electrician' he let us know that the 19 poles listed below would be our best target. The city would provide all of the install labor and materials



- **Municipal Building Lot** 4 poles with 5 lights. 5x \$300 ea. w/Parts and labor. = \$1500.00
- **Theater Lot** 3 poles with 3 lights. 3x \$300 ea. w/ P&L = \$900.00
- **South 3rd Street Lot** 2 Poles with 4 lights. 4 x \$300 ea. w/P&L =\$1200.00
- **Police Dept.** 3 Poles with 5 lights. 5 x \$300 ea. w/P&L = \$ 1500.00
- **East Blackhawk Dr.** 7 Poles with 7 lights. 7 x \$300 ea. w/P&L = \$ 2100.00
- **Total for these 19 poles will be \$7200.00**

Electricity cost per year based on 12 hrs. per day x 365 at .11 per kWh

Potential Location	Municipal Building Lot (5 lights)	Theater Lot (3 lights)	South 3 rd Street Lot (4 lights)	Police Dept (5 lights)	East Blackhawk Dr (7 lights)
Existing vs Proposed	400W HID - 100W LED	400W HID - 100W LED	400W HID - 100W LED	400W HID - 100W LED	250W HID - 100W LED
Existing electricity cost/year	\$1092.26	\$655.57	\$874.09	\$1092.61	\$956.04
Proposed electricity cost/year	\$240.24	\$144.14	\$192.19	\$240.24	\$336.34
Savings/year	\$852.37	\$511.43	\$681.90	\$852.37	\$619.70
Simple Payback Time	21.1 months	21.1 months	21.1 months	21.1 months	40.7 months

RESOURCES REQUIRED



Partner with the City of Fort Atkinson

- Receive permission from the city
- Confirm collaborative timeline
- Accomplish installation prior to June 8 through planning and cooperation

PROJECT STAGES

PR/MARKETING

- Educational resources for the community and businesses

LOGISTICS

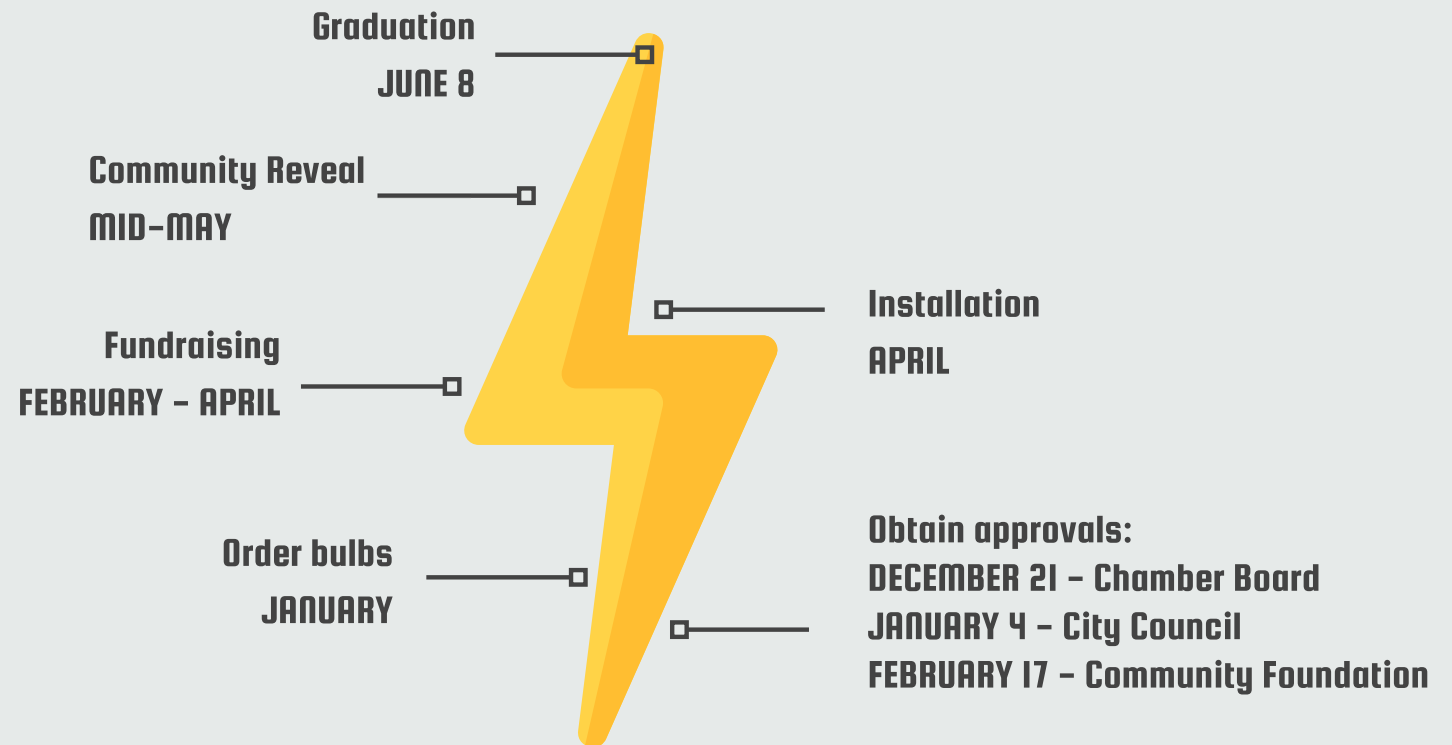
- Receive permission from city
- Procure materials needed
- Partner with the city for installation

FUNDRAISING

- Fort Atkinson Community Foundation
- Direct fundraising through outreach to the community and businesses or organizations with similar missions



TIMELINE





THANK YOU

Does anyone have any questions?

CREDITS

- ◀ Jeff Armstrong, Fort Atkinson City Electrician
- ◀ Andy Selle, City Engineer
- ◀ Tom Williamson, Public Works Superintendent